

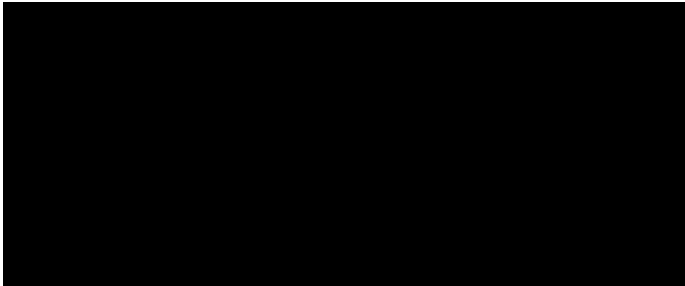


**In reply please quote:**

FOI Request: FA 16/02/00212

File Number: ADF2016/4850

8 February 2016



Dear [REDACTED]

I refer to your email dated 2 February 2016 in which you request access to documents held by the Department of Immigration and Border Protection (the Department) under the *Freedom of Information Act 1982* (the FOI Act).

**Scope of Request**

You have requested access to the following documents held by the Department:

*'A copy of the Illustrative Descriptive Material on file for the Tariff Concession Order 0926725.'*

This letter is to notify you of my decision on access to the documents subject to your request.

**Charges**

On 11 November 2015, the Department notified you of the estimated charges associated with processing your previous request for the same documents, submitted on 19 October 2015. You did not respond to that charges notice within the statutory timeframes, and as such, that request was deemed to have been withdrawn.

On 3 February 2016, you paid the charges of [REDACTED] in full, and the Department re-registered your request as a new request.

**Decision on access**

The Department has identified one document that falls within the scope of your request. This document was in the possession of Department on 2 February 2016 when your FOI request was received.

The decision in relation to the document in the possession of the Department which comes within the scope of your request is to release that document in full.

## **Your Review Rights**

### Internal Review

If you disagree with this decision, you have the right to apply for an internal review by the Department of this decision. Any request for internal review must be provided to the Department within 30 days of you being notified of the decision. Where possible please attach reasons why you believe a review of the decision is necessary. The internal review will be carried out by an officer other than the original decision maker and the Department must make a review decision within 30 days. Applications for review should be sent to:

Freedom of Information Section  
Department of Immigration and Border Protection  
PO Box 25  
BELCONNEN ACT 2617

OR

By email to: [foi@border.gov.au](mailto:foi@border.gov.au)

### Review by the Office of the Australian Information Commissioner

You may apply directly to the Office of the Australian Information Commissioner (OAIC) for a review of this decision. You must apply in writing within 60 days of this notice. For further information about review rights and how to submit a request for a review to the OAIC, please see Fact Sheet 12 "Freedom of information – Your review rights", available online at <http://www.oaic.gov.au/freedom-of-information/foi-reviews>.

## **Making a Complaint**

You may complain to either the Commonwealth Ombudsman or the Australian Information Commissioner about action taken by the Department in relation to your request.<sup>1</sup>

The Ombudsman will consult with the Australian Information Commissioner before investigating a complaint about the handling of an FOI request.

Your enquiries to the Ombudsman can be directed to:

Phone 1300 362 072 (local call charge)  
Email [ombudsman@ombudsman.gov.au](mailto:ombudsman@ombudsman.gov.au)

Your enquiries to the Australian Information Commissioner can be directed to:

Phone 1300 363 992 (local call charge)  
Email [enquiries@oaic.gov.au](mailto:enquiries@oaic.gov.au)

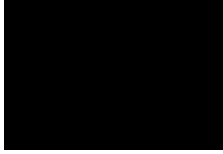
There is no particular form required to make a complaint to the Ombudsman or the Australian Information Commissioner. The request should be in writing and should set out the grounds on which it is considered that the action taken in relation to the request should be investigated and identify the Department of Immigration and Border Protection as the relevant agency.

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<sup>1</sup> On 13 May 2014, the Australian Government announced a decision to disband the Office of the Australian Information Commissioner (OAIC). However, the Freedom of Information Amendment (New Arrangements) Bill 2014, which proposes the closure of the Office of the Australian Information Commissioner (OAIC), has not yet been considered by the Senate. The OAIC therefore remains operational until further notice. Information on the OAIC public website advises that Information Commissioner reviews will continue to be handled by the OAIC and FOI complaints will be referred to the Commonwealth Ombudsman. Please contact the OAIC on the details above if you require further information.

## Contact

Should you wish to discuss this decision, please do not hesitate to contact the FOI Section at [foi@border.gov.au](mailto:foi@border.gov.au).



**FOI Officer | Freedom of Information Section  
Information Management Branch  
Corporate Services Division  
Department of Immigration and Border Protection**

Email: [foi@border.gov.au](mailto:foi@border.gov.au)