



8 November 2016



Email: 

In reply please quote:

FOI Request: FA 16/10/00761
File Number: ADF2016/58735

Dear 

Access Decision - Freedom of Information (FOI) request – Release of document

This letter refers to an access request received under the *Freedom of Information Act 1982* (the FOI Act) on 27 September 2016, seeking access to:

- *the Table 1 and table 2 list of countries referred to in PAM3 - REFUGEE AND HUMANITARIAN <https://legend.online.immi.gov.au/Migration/2016/10-09-2016/legend_current_mp/Pages/document00005.aspx> > PAM - Protection visas - All applications - Common processing guidelines - Deciding not to interview; and*
- *the corresponding paragraph in Offer of interview - requires response within 7 days (TRIM reference OPD2015/161719) to the standard validity acknowledgement letter in ECS.*

On Friday, 21 October 2016 the Department administratively released the document to you in relation to the first part of your request. The first part of your request is therefore satisfied, and has not been considered under the formal provisions of the FOI Act. This access decision is therefore only in relation to the second part of your request.

Authority to make decision

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate Departmental records.

Information considered

In reaching my decision, I have considered the following:

- the *Freedom of Information Act 1982*;
- the Australian Information Commissioner's FOI guidelines relating to access to documents held by government;
- the terms of your request; and
- Departmental document.

Decision

The Department has identified one document that falls within the scope of your request. The document was in the possession of the Department on 27 September, 2016 when your request was received.

My decision is to release in full the document in the possession of the Department which falls within the scope of your request.

Review rights

Internal review

If you disagree with my decision, you have the right to apply for an internal review by the Department of my decision. Any request for internal review must be provided to the Department within 30 days of you being notified of the decision. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by an officer other than the original decision-maker and the Department must make a review decision within 30 days.

Applications for review should be sent to:

Freedom of Information
Department of Immigration and Border Protection
PO Box 25 BELCONNEN ACT 2616

Or by email to: FOI@border.gov.au

Review by the Office of the Australian Information Commissioner

You may apply directly to the Office of the Australian Information Commissioner (OAIC) for a review of my decision. You must apply in writing within 60 days of this notice. For further information about review rights and how to submit a review request to the OAIC, please see FOI fact sheet 12 '*Freedom of information – Your review rights*', available online at www.oaic.gov.au.

How to make a complaint about the handling of this FOI request

You may complain to either the Commonwealth Ombudsman or the Australian Information Commissioner about action taken by the Department of Immigration and Border Protection in relation to your request.

The Ombudsman will consult with the Australian Information Commissioner before investigating a complaint about the handling of an FOI request. Your enquiries to the Ombudsman can be directed to:

Phone 1300 362 072 (local call charge)
Email ombudsman@ombudsman.gov.au

Your enquiries to the Australian Information Commissioner can be directed to:

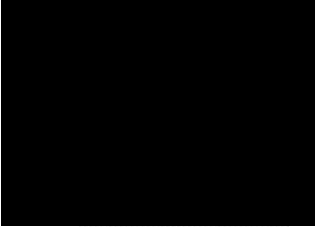
Phone 1300 363 992 (local call charge)
Email enquiries@oaic.gov.au

There is no particular form required to make a complaint to the Ombudsman or the Australian Information Commissioner. The request should be in writing and should set out the grounds on which it is considered that the action taken in relation to the request should be investigated and identify the Department of Immigration and Border Protection as the relevant agency.

Contacting the FOI Section

If you wish to discuss this matter, I can be contacted using the details provided below.

Yours sincerely



FOI Officer/Freedom of Information Section
Information Management Branch | Corporate Services Division
Corporate Group
Department of Immigration and Border Protection
E: foi@border.gov.au

Attachments

- Document released to you under the FOI Act