



## Attachment A

### DECISION RECORD

#### Request Details

FOI Request: FA **16/10/00956**

File Number: ADF**2016/59744**

#### 1. Scope of request

- *The number of Subclass 300 applications lodged in Manila in 2015 - 2016*
- *The number of Subclass 309 applications lodged in Manila in 2015 - 2016*
- *The number of Subclass 600 applications lodged in Manila in 2015 - 2016*
  
- *The number of Subclass 300 applications refused in Manila in 2015 - 2016*
- *The number of Subclass 309 applications refused in Manila in 2015 - 2016*
- *The number of Subclass 600 applications refused in Manila in 2015 - 2016*
- *The number of Subclass 820 applications lodged in Australia in 2015 - 2016*
- *The number of Subclass 820 applications refused in Australia in 2015 - 2016'*

#### Authority to make decision

2. I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate Departmental records.

#### Information considered

3. In reaching my decision, I have considered the following:
  - ✓ The *Freedom of Information Act 1982*;
  - ✓ Departmental files and/or documents (identified above); and
  - ✓ The Australian Information Commissioner's Guidelines relating to access to documents held by government.
  - ✓ Advice provided by officers in the Department with knowledge of the document

#### Decision on access


4. Section 22(2) of the FOI Act provides that, where an agency reaches the view that a document contains exempt information or material that is irrelevant to the request and it is possible for the agency to prepare an edited copy of the document with the irrelevant or exempt material deleted, then the agency must prepare such a copy.
5. This edited copy must be provided to the applicant. Further, the decision maker must advise the applicant in writing that the edited copy of the document has been prepared and of the reason(s) for each of the deletions in the document (s.22(3) of the FOI Act).
6. Exempt material is deleted pursuant to s.22(1)(a)(i) and irrelevant material is deleted pursuant to s.22(1)(a)(ii) of the FOI Act.

7. The Department has undertaken searches to identify any documents that would be relevant. After consulting with relevant business areas I am satisfied that no discrete written documents (electronic or hard copy) are in possession of the Department that contain the details of your FOI request.

**Application of s.17 of the FOI Act to your request**

8. Under s.17(1) of the FOI Act, where a discrete document relevant to the request does not exist, the agency is to consider whether a document addressing the request could be produced through the use of a computer or other equipment that is ordinarily available to the agency for retrieving or collating stored information.
9. Advice from the relevant business area is that the data sought is able to be produced from systems in a way that would provide all or part of the information you are seeking.
10. The relevant business area has produced the following document in relation to your FOI request:
  - BE10344 (TP) Temporary and Permanent visas lodged or refuse Manila
11. I am satisfied that I have been provided with the only relevant document to consider in my decision. I have considered the document prepared by the relevant business area and I am satisfied that no exemptions apply. Therefore, I am releasing the relevant document in full.

*(signed electronically)*

  
Authorised decision maker  
Department of Immigration and Border Protection  
Email [foi@border.gov.au](mailto:foi@border.gov.au)

17 November 2016

**Attachment B**

**SCHEDULE OF DOCUMENTS TO DECISION RECORD**

**FOI Request: FA 16/10/00956**

<b>No.</b>	<b>Date of document</b>	<b>Folio</b>	<b>Description</b>	<b>Relevant legislation (FOI Act)</b>	
1.	N/A	1	BE10344 (TP) Temporary and Permanent visas lodged or refuse Manila	Released in full	N/A

## Attachment C

### Section 17 - Requests involving use of computers etc.

- (1) Where:
- (a) a request (including a request in relation to which a practical refusal reason exists) is made in accordance with the requirements of subsection 15(2) to an agency;
  - (b) it appears from the request that the desire of the applicant is for information that is not available in discrete form in written documents of the agency; and
  - (ba) it does not appear from the request that the applicant wishes to be provided with a computer tape or computer disk on which the information is recorded; and
  - (c) the agency could produce a written document containing the information in discrete form by:
    - (i) the use of a computer or other equipment that is ordinarily available to the agency for retrieving or collating stored information; or
    - (ii) the making of a transcript from a sound recording held in the agency;
- the agency shall deal with the request as if it were a request for access to a written document so produced and containing that information and, for that purpose, this Act applies as if the agency had such a document in its possession.
- (2) An agency is not required to comply with subsection (1) if compliance would substantially and unreasonably divert the resources of the agency from its other operations.

### 22 Access to edited copies with exempt or irrelevant matter deleted

#### Scope

- (1) This section applies if:
- (a) an agency or Minister decides:
    - (i) to refuse to give access to an exempt document; or
    - (ii) that to give access to a document would disclose information that would reasonably be regarded as irrelevant to the request for access; and
  - (b) it is possible for the agency or Minister to prepare a copy (an **edited copy**) of the document, modified by deletions, ensuring that:
    - (i) access to the edited copy would be required to be given under section 11A (access to documents on request); and
    - (ii) the edited copy would not disclose any information that would reasonably be regarded as irrelevant to the request; and
  - (c) it is reasonably practicable for the agency or Minister to prepare the edited copy, having regard to:
    - (i) the nature and extent of the modification; and
    - (ii) the resources available to modify the document; and
  - (d) it is not apparent (from the request or from consultation with the applicant) that the applicant would decline access to the edited copy.

*Access to edited copy*

- (2) The agency or Minister must:
  - (a) prepare the edited copy as mentioned in paragraph (1)(b); and
  - (b) give the applicant access to the edited copy.

*Notice to applicant*

- (3) The agency or Minister must give the applicant notice in writing:
  - (a) that the edited copy has been prepared; and
  - (b) of the grounds for the deletions; and
  - (c) if any matter deleted is exempt matter—that the matter deleted is exempt matter because of a specified provision of this Act.
- (4) Section 26 (reasons for decision) does not apply to the decision to refuse access to the whole document unless the applicant requests the agency or Minister to give the applicant a notice in writing in accordance with that section.