



Attachment A

DECISION RECORD

Request Details

FOI Request FA 16/10/02340
File Number ADF2016/63509

Scope of request

'meeting minutes from the citizenship loss board since March 2016.'

Documents in scope

1. Citizenship Loss Board draft minutes dated 9 September 2016 – containing 2 folios.

Authority to make decision

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate Departmental records.

Information considered

In reaching my decision, I have considered the following:

- ✓ The *Freedom of Information Act 1982*;
- ✓ Departmental files and/or documents (identified above); and
- ✓ The Australian Information Commissioner's Guidelines relating to access to documents held by government.

Reasons for decision

I am satisfied that I have been provided with the relevant document to consider in my decision. I have considered the documents and am satisfied that no exemptions apply. Therefore, I am releasing the relevant document in full.

Deletion of exempt or irrelevant material under s.22 of the Act

Section 22(2) of the FOI Act provides that, where an agency reaches the view that a document contains exempt information or material that is irrelevant to the request and it is possible for the agency to prepare an edited copy of the document with the irrelevant or exempt material deleted, then the agency must prepare such a copy. This edited copy must be provided to the applicant.

Further, the decision maker must advise the applicant in writing that the edited copy of the document has been prepared and of the reasons for each of the deletions in the document (s.22(3) of the FOI Act). Exempt material is deleted pursuant to s.22(1)(a)(ii) of the FOI Act.

The attached Schedule of Documents identifies documents where material has either been deleted as exempt information under the FOI Act or deleted as irrelevant to the scope of the request.

Deletion of irrelevant material as applied to your FOI request

The document contains information which is considered irrelevant to your request. Irrelevant information includes the names of Departmental staff below Senior Executive Service level.



Authorised decision maker
Department of Immigration and Border Protection
Email foi@border.gov.au

21/12/2016



Attachment B

SCHEDULE OF DOCUMENTS TO DECISION RECORD

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File Number ADF2016/63509

No.	Date of document	No. of pages	Description	Decision on release	
1.	09/09/2016	2	Draft meeting minutes	Edited copy	s.22(1)(a)(ii)