



## Australian Customs Cargo Advice

Number 2011/02

### Digital Certificate Renewals

The Australian Customs and Border Protection Service would like to remind digital certificate holders that there may be a requirement to complete a new Evidence of Identity (EOI) check on every third renewal of their digital certificate.

This is an Australian Government requirement, with the intent to ensure that the certificate holder still exists and is still an authorised representative of the organisation. This is not a new requirement, however since many members of Industry first obtained a digital certificate in order to communicate with Customs and Border Protection in 2004-05, users are only now becoming aware of their obligations.

#### Who is affected?

The requirement to complete a new EOI check at an Australia Post Office affects those who hold:

- ABNDSC Authorised Officer (AO) type 2 certificate;
- Individual type 1 certificate; or
- Non-Individual type 2 certificate.

The majority of certificate holders registered with Customs and Border Protection have ABNDSC non authorised officer type 2 certificates and will remain unaffected by this requirement.

#### How often does this occur?

These certificate holders are required to re-do an EOI check every six (6) years from the initial application, that is a maximum of two (2) renewals after an EOI check. For example, if an EOI check was completed in 2005 then the next EOI check would be in 2011. However, if an EOI check was done in between that time, for whatever reason, then the six (6) year rule will start from the most current EOI check completed.

All certificate holders who fall into this category must apply for **new** AO, Individual and Non Individual certificate at the time of renewal.

Those affected will receive an email from VeriSign stating that their digital certificate is due to expire and that they will be required to complete a new EOI check.

**Will the process take longer than the standard renewal process?**

Please be aware that this process may take longer to complete, with the EOI to be undertaken and will have a maximum turnaround time of approximately five (5) days.

If you have any further queries about the renewal process visit the VeriSign website at [www.verisign.com.au](http://www.verisign.com.au) or if you have any queries about digital certificate registrations please email [cargosupport@customs.gov.au](mailto:cargosupport@customs.gov.au).

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