



Australian Government

Australian Customs and  
Border Protection Service

## AUSTRALIAN CUSTOMS CARGO ADVICE

Number 2011/11

### Transfer of Postal Import Declarations function in Victoria Effective from 3 October 2011

Customs and Border Protection is focused on refining our approach to managing the border. This includes developing a national approach to managing our work for Import Declarations.

All processing of Import Declarations for International Postal articles for Perth and Melbourne will be moving from the Melbourne Gateway Facility to Customs House Melbourne Airport.

This will come into effective on 3 October 2011.

For all postal goods held at Perth Gateway Facility and Melbourne Gateway Facility, an Import Declarations (N10) – Post (Form B374) document can be submitted by using one of the following methods:

Fax: (03) 9339 1204

Email: [postimportsvic@customs.gov.au](mailto:postimportsvic@customs.gov.au)

Post to: Postal Imports Vic  
Customs & Border Protection  
Customs House MAP  
GPO Box 2809  
Melbourne VIC 3001

This email address has **not** changed. However the fax number and postal address **have** changed.

All documents previously faxed or posted, they will be automatically forwarded to the new location for processing.

The majority of these documents are currently emailed to Customs and Border Protection and we anticipate these changes will have a minimal impact.

## **General enquiries**

For all general enquires please contact Customs Information & Support Centre by emailing [information@customs.gov.au](mailto:information@customs.gov.au).

Cargo Division  
Australian Customs Service  
September 2011