



Australian Customs Cargo Advice

Number 2012/16

Requests to schedule examinations with Programmed Cargo Examinations

This Australian Customs Cargo Advice (ACCA) replaces ACCA 2010/01 and outlines the contact information and preferred booking option for scheduling jobs with Programmed Cargo Examinations nationally.

Programmed Cargo Examinations in each region respond to requests from industry and the public to examine cargo, in order to facilitate clearance through Customs and Border Protection cargo controls. For example, Customs Brokers may request cargo examination officers to draw a sample of a consignment for tariff classification, check a container for damage or pillage or to confirm the contents.

The current options available for external clients to schedule a job with Cargo Examinations is via e-mail, telephone, and facsimile or by attending a Customs and Border Protection Client Services counter. Whilst all of these options remain available, Customs and Border Protection prefer either e-mail or phone requests.

When scheduling a booking please complete the revised and updated template at: http://www.cargosupport.gov.au/site/documents/Examination_Request_Template1.doc.

This template should be completed for each booking request and attached to your e-mail, facsimile or supplied if attending in person. The Programmed Cargo Examinations Contact Information and Preferred Booking Option page of the template provides the contact details in each region.

Any attachments to e-mails should be provided in PDF format.

Importers and/or their representatives are reminded that unless otherwise advised, they should also attend the examination and have the cargo deconsolidated and ready for examination.

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