



# COMPLETING EXPORT DECLARATIONS

Export declarations provide Customs and Border Protection with details about goods intended for export. The Integrated Cargo System (ICS) processes the information provided and issues an Export Declaration Number (EDN) consisting of nine alphanumeric characters.

Export declarations can be lodged up to six months in advance of the date the goods are being exported. Export declarations consist of a header section and a line section. Each export declaration has one header but can have multiple lines.

Field	Action/input required
<b>Type</b>	Select either 'owner' or 'agent', depending on who is lodging the declaration.
<b>Sender's reference</b>	A unique reference for the client's files used to differentiate between consignments.
<b>Intended date of export</b>	Enter the date the goods are to be exported from Australia.
<b>Consignment reference number</b>	Enter the exporter's unique reference number for the consignment. <b>Note:</b> If these goods have had a Contingency Customs Authority Number (C-CAN) issued to them, enter the C-CAN.
<b>Customable excisable indicator</b>	<p><b>Customable:</b> Certain goods in a bonded warehouse still under Customs and Border Protection control and have not been cleared for home consumption.</p> <p><b>Excisable:</b> Locally manufactured goods subject to excise duty if they were to be delivered into home consumption. For example: tobacco and alcohol products.</p> <p>If the export goods are either customable or excisable then answer Y=Yes and show the establishment code of the warehouse or excise premises.</p>
<b>Warehouse establishment ID</b>	Enter the originating warehouse identifier if the customable excisable indicator is yes, or if the goods are subject to excise or duty.
<b>Branch ID</b>	Enter the branch identifier for the client if required.
<b>Goods owner party ID</b>	If lodging as an agent on behalf of a client, enter the Australian Business Number or Customs and Border Protection Client Identifier of the owner of the goods.
<b>Linked CRN</b>	If the export declaration is to be linked to a Consolidation Reference Number (CRN), enter the CRN reference.
<b>Confirming export type</b>	Select one, options are: N = Normal export (non-confirming export) Y = A confirming export (some information to be updated after the physical export occurs) C = Confirmed export (the exporter has amended the declaration to reflect clear and accurate details of the physical exportation.
<b>Export goods type</b>	Select the relevant option: <ul style="list-style-type: none"> <li>• ST = Stores</li> <li>• PO = Postal</li> <li>• SP = Spares</li> <li>• AB = Accompanied Baggage</li> <li>• OP = Own Power</li> <li>• OT = Other</li> </ul>
<b>Consignee name</b>	Enter the name of the overseas party (person or organisation) to whom the goods are being delivered. This should be the principal, not a bank, freight forwarder etc.
<b>Consignee city</b>	Enter the name of the city/town in which the person/organisation who takes physical possession of the goods is located.
<b>Port of loading (UNLocode)</b>	Enter the port in Australia where the goods will be loaded, using the five letter UN location code (UNLocode). For example: AUSYD, AUMEL, AUBNE.
<b>First port of discharge</b>	Enter the first port where the goods will be unloaded using the five letter UN location code (UNLocode) For example: USLAX = USA, Los Angeles.
<b>Final destination country code</b>	Enter the country code for the goods final destination using the two letter country code (eg GB=Great Britain).
<b>Mode of transport</b>	Air or sea.
<b>Vessel ID</b>	Enter the identifier code for the vessel (eg Lloyds number) if required.

Field	Action/input required
<b>Voyage number</b>	Enter the voyage number if required.
<b>Flight number</b>	Enter the airline code and flight number if required.
<b>Cargo type</b>	Choose the applicable cargo type: <ul style="list-style-type: none"> <li>• C= Containerised</li> <li>• CO=Combination</li> <li>• N=Non-containerised</li> <li>• B=Bulk</li> </ul>
<b>Total packages</b>	Enter the total number of packages.
<b>Total containers</b>	Enter the total number of containers.
<b>Invoice currency code</b>	Enter the currency of the invoice.
<b>Free On Board (FOB) currency code</b>	Enter the currency in which the FOB is reported.
<b>Total FOB Value</b>	The total FOB value of the goods includes all costs incidental to the sale and delivery of the goods on to the exporting vessel/aircraft. No discount is to be deducted from the true value of the goods. <b>Note:</b> FOB does not include overseas freight and insurance.

**Line fields** (shaded fields are mandatory)

Field	Action/input required
<b>Australian Harmonised Export Commodity Classification (AHECC) Code</b> Commodity Classification Code	An AHECC code is a statistical classification for the particular commodity being exported. This code may be obtained from Customs and Border Protection.
<b>Goods description</b>	An accurate description of the goods in plain english.
<b>Goods origin code</b>	The name of the primary country where the goods were manufactured. Choose YY-FO if a foreign country.
<b>Temporary import number</b>	Enter the temporary import number if applicable.
<b>Goods origin country code</b>	Enter the country where the goods were manufactured (if outside Australia).
<b>Net quantity</b>	The net quantity of the goods.
<b>Net quantity unit</b>	The net quantity unit in accordance with the AHECC.
<b>FOB value</b>	Enter the FOB value of the goods for each line.
<b>Gross Weight</b>	The gross weight for goods should be recorded on this line of the export declaration. The gross weight is the shipping weight of the goods including outside packaging, but not the weight of the container.
<b>Gross weight unit</b>	The unit of measure used for the gross weight.

## ENTERING PERMIT DETAILS

Permits are issued by Permit Issuing Authorities (PIAs) for certain goods. PIAs advise Customs and Border Protection that particular AHECCs may or must quote permit numbers.

## ENTERING ASSAY DETAILS

The Australian Bureau of Statistics requires some AHECCS be described with additional information, called an assay.

An assay is a chemical test which determines the content of a particular element. An assay consists of three data elements: the assay element code; the assay element concentration; and assay element concentration units.

For more information on any Customs and Border Protection matter, contact the Customs Information and Support Centre on 1300 363 263 or email [information@customs.gov.au](mailto:information@customs.gov.au) or browse the website [www.customs.gov.au](http://www.customs.gov.au)