



IMPORT CARNET PROCESSING FOR INDUSTRY

(AS OF 01 July 2012)

A Carnet is an internationally recognised document designed to facilitate the temporary importation or exportation of goods throughout many countries. It eliminates the need to make a Customs declaration or place a security on goods being imported for short periods. However, Customs administrations worldwide must endorse the carnet in and out of each country.

Carnets are given legal force by Section 162A of the *Customs Act 1901* and Regulation 125 of the *Customs Regulations 1926*. Carnets are governed by an international convention and for that reason, no amendments can be made to them without the permission of the relevant issuing authority.

The National Temporary Imports and Securities (NTIS) section within Trade Branch has overall responsibility for Carnet management and should be contacted regarding any difficulties or anomalies (NTIS@customs.gov.au).

CUSTOMS AND BORDER PROTECTION REQUIREMENTS FOR CLEARING AN IMPORT CARNET

There are two methods for clearing a carnet with Customs and Border Protection. Physically presenting the carnet at a Customs counter for processing, or providing the required documentation via email to receive a pre-arrival clearance of the consignment. Processing for either method will be completed at the Close of Business (COB) on the next working day after the documents are received. In order for the carnet to be processed the following accompanying documentation **must** also be presented:

Pre-arrival clearance of the carnet (via Email)	Physically presenting the Carnet
<p>The corresponding cargo report for the carnet consignment must be reported in the ICS prior to emailing Customs and Border Protection.</p> <p>When sending the Email, include the Carnet number in the subject line.</p> <p>A scanned copy of the bill of lading or screenshot of the cargo report.</p> <p>A scanned copy of the cover page, general list and import voucher.</p> <p>If the import voucher has not already been completed and signed by the Australian agent, the corresponding information must be supplied in the email (such as details of the packaging, the items imported from general list, the use of the goods and the address where goods are intended to be housed).</p> <p>The physical carnet <i>must</i> still be presented to Customs and Border Protection within 7 days after its arrival in Australia.</p>	<p>Air Waybill or Sea Waybill of lading for the consignment.</p> <p>The Carnet, with the following fields completed (or the carnet will be rejected):</p> <p>On the cover page and import vouchers, sections A, B, C, G (a), (b), (c) should all be completed in type (will not be accepted if hand written). The date on the Carnet should be valid.</p> <p>On the cover page, section P must include Australia.</p> <p>On the cover page section H, I & J must be completed by the appropriate agency or authority.</p> <p>On the import voucher, sections D, E & F completed by the Australian representative. Detailing the transport and package information, the items imported from general list, the use of the goods and the address where goods are intended to be housed.</p> <p>On the import voucher, the name/signature and date must be completed by the Australian agent or carnet holder.</p> <p>Documentation for a 100 point E.O.I. check.</p>

When submitting carnet documents electronically please use the following regional contacts:

NSW CarnetsNSW@customs.gov.au	VIC clientservicestullamarine@customs.gov.au	WA shopfrontchap@customs.gov.au
QLD CarnetsQLD@customs.gov.au	SA clientservicesadelaide@customs.gov.au	NT ntclientservices@customs.gov.au

All carnets must receive a clearance from DAFF and consignment information can be sent to entrymanagement@daff.gov.au for clearance processing. For further DAFF information you can contact 1800 020 504 or visit their website <http://www.daff.gov.au/aqis>

MORE INFORMATION?

For more information on any Customs and Border Protection matter, contact the Customs Information and Support Centre on 1300 558 099 or + 61 6275 6666 (outside Australia),
Email cargosupport@customs.gov.au or visit our website www.customs.gov.au