



**Customs Broker Licence Application
 Statutory Declaration**

Commonwealth of Australia
Statutory Declarations Act 1959

I, (print full name): _____

Of, (residential address): _____

And, (current occupation): _____

make the following declaration under the *Statutory Declarations Act 1959*:

1. I have read the Privacy Notice and I acknowledge that I understand that my personal information will be collected and disclosed by the methods and for the purposes as indicated.
2. I have read the Consequences for Providing False and/or Misleading Information section of the Privacy Statement and I acknowledge that I understand that giving false or misleading information to the Department is a serious offence.
3. I have read the Consequences for Providing False and/or Misleading Information section of the Privacy Statement and acknowledge that I understand if I give false or misleading information to the Department I may be subject to adverse administrative action.
4. I have read the Information Regarding the National Police History Check section and I acknowledge that I understand that Spent Convictions legislation (however described) in the Commonwealth and many States and Territories protects "spent convictions" from disclosure.
5. I understand that, as the Department is a law enforcement agency, the association with the Department for which I am being considered may be in a category for which exclusions from Spent Convictions legislation may apply.
6. I acknowledge that I understand that if I receive an adverse report or assessment, I may not be eligible to obtain a Customs Broker licence or be otherwise provided with non-public access to the Department's assets
7. I certify that, to the best of my knowledge, all information I have provided and which I provide in the future to support my application for a Customs Broker Licence is true, accurate and complete.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

Signature (of person making the declaration) _____

Declared at (place, day, month and year) _____ on _____ of _____

Before me (Signature, full name, address and qualification
 of person before whom the declaration is made) _____

Full Name _____

Address _____

Qualification _____

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2 Chapter 2 of the Criminal Code applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

Statutory Declaration Requirements

Requirements for how a Statutory Declaration must be made

The Department will only accept a statutory declaration if:

- the declaration has been witnessed by an authorised witness in accordance with the relevant legislation,
- the declaration is in the correct format,
- the declaration was signed and witnessed at the same time on the same day,
- the first page of the statutory declaration is dated and initialled at the bottom by both the signatory and the witness, and
- (If corrections are made) all corrections are ruled out (no white-out is to be used) and are initialled by both the signatory and the witness.

Authorised Witnesses before whom a Statutory Declaration can be made

A statutory declaration under the *Statutory Declarations Act 1959* may be made before—

(1) A person who is currently licensed or registered under a law to practise in one of the following occupations:

Chiropractor	Dentist	Legal practitioner
Medical practitioner	Nurse	Optometrist
Patent attorney	Pharmacist	Physiotherapist
Psychologist	Trade marks attorney	Veterinary surgeon

(2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) A person who is in the following list:

- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
- Bailiff
- Bank officer with 5 or more continuous years of service
- Building society officer with 5 or more years of continuous service
- Chief executive officer of a Commonwealth court
- Clerk of a court
- Commissioner for Affidavits
- Commissioner for Declarations
- Credit union officer with 5 or more years of continuous service
- Employee of the Australian Trade Commission who is:
 - in a country or place outside Australia; and
 - authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
 - exercising his or her function in that place
- Employee of the Commonwealth who is:
 - in a country or place outside Australia; and
 - authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
 - exercising his or her function in that place

- Fellow of the National Tax Accountants' Association
- Finance company officer with 5 or more years of continuous service
- Holder of a statutory office not specified in another item in this list
- Judge of a court
- Justice of the Peace
- Magistrate
- Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
- Master of a court
- Member of Chartered Secretaries Australia
- Member of Engineers Australia, other than at the grade of student
- Member of the Association of Taxation and Management Accountants
- Member of the Australasian Institute of Mining and Metallurgy
- Member of the Australian Defence Force who is:
 - an officer; or
 - a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
 - a warrant officer within the meaning of that Act
- Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
- Member of:
 - the Parliament of the Commonwealth; or
 - the Parliament of a State; or
 - a Territory legislature; or
 - a local government authority of a State or Territory
- Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
- Notary public
- Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
- Permanent employee of:
 - the Commonwealth or a Commonwealth authority; or
 - a State or Territory or a State or Territory authority; or
 - a local government authority;
 - with 5 or more years of continuous service who is not specified in another item in this list
- Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
- Police officer
- Registrar, or Deputy Registrar, of a court
- Senior Executive Service employee of:
 - the Commonwealth or a Commonwealth authority; or
 - a State or Territory or a State or Territory authority
- Sheriff
- Sheriff's officer
- Teacher employed on a full-time basis at a school or tertiary education institution

Further Information about Statutory Declarations

Refer to the [Attorney-General's Department website on Statutory Declarations](#) for further information. The website also includes links to the *Statutory Declarations Act 1959* and *Statutory Declarations Regulations 1993*.